



United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

IN REPLY REFER TO:
7202.4-OS-2019-00955

June 11, 2019

Via email: 75121-70216559@requests.muckrock.com

Sai
MuckRock News
DEPT MR 75121
411A Highland Ave
Somerville, MA 02144-2516

Dear Mr. Sai:

On June 10, 2019, you filed a Freedom of Information Act (FOIA) request seeking the following:

A. One email per organizational unit

I hereby request, for every component agency, office, subcomponent, department, or other formal organizational unit, the single email (but see below re "All parts of the record") that:

1. was sent within 3 days of 2019-04-20;
2. is from or to any email address, used in official capacity, of any person working for that organizational unit's highest ranking set of people (e.g. headquarters, senior employees, etc) at the time of the email;
3. has an attachment larger than 50 KB; and
4. among all emails matching the above two constraints, has a sent timestamp closest to 2019-04-20, 4:20 pm (local time to the person whose email address it is to it from).

Additional FOIA requests

In addition to the records specified in the request-specific section above, I also request:

B. all records relating to the fulfillment of this request, such as FOIA logs, documentation of searches, referral emails, etc.

This part of the request is to be processed only after you have completed processing all of the above parts. This part does not request that you create any new record; rather, it requests the records that you will have created in processing the above

parts, and will therefore exist before you conduct the search for this part. See *McGehee v. CIA*, 697 F. 2d 1095, 1100-05 (D.C. Cir. 1983) (agency must use time-of-search cut-off date, not time-of-request).

C. all records relating to any complaint(s), FOIA request(s)/appeal(s), and/or Privacy Act request(s)/appeal(s) made by me. This includes, but is not limited to:

1. all records relating to the processing my previous requests, complaints, etc;
2. all records containing the terms my name, email address(es), and other contact or identifying information, listed below my signature; and
3. all records containing any of my complaint, request or appeal identifiers.

Your request was received in the Office of the Secretary FOIA office on June 10, 2019, and assigned control number **OS-2019-00955**. Please cite this number in any future communications with our office regarding your request.

Some of the records you have requested would likely be maintained from different bureaus within the Department of Interior. You may visit the DOI FOIA contact website (<https://www.doi.gov/foia/contacts>) and file your requests with any other bureau. This office will respond only on behalf of the Office of the Secretary (OS).

We have classified you as an “other-use” requester. As such, we may charge you for some of our search and duplication costs, but we will not charge you for our review costs; you are also entitled to up to 2 hours of search time and 100 pages of photocopies (or an equivalent volume) for free. See [43 C.F.R. § 2.39](#). If, after taking into consideration your fee category entitlements, our processing costs are less than \$50.00, we will not bill you because the cost of collection would be greater than the fee collected. See [43 C.F.R. § 2.37\(g\)](#).

You have asked for copies of agency records. According to our regulations, you may choose the format of disclosure for such records. Unless you specify otherwise, the Office of the Secretary will provide copies of responsive records electronically via email or CD-ROM as scanned PDF images when the responsive records exceed 50 pages.

Because we will need to search for and collect requested records from field facilities or other establishments that are separate from the office processing the request, we are taking a 10-workday extension under [43 C.F.R. § 2.19](#). For the same reason, we are placing your request under the “Normal” processing track. See [43 C.F.R. § 2.15](#).

If you have any questions regarding the status of your request, or any of the issues discussed in this letter, you may contact Cindy Sweeney by phone at (202) 513-0765, by fax at (202) 219-2374, by e-mail at os_foia@ios.doi.gov or by mail at U.S. Department of the Interior, 1849 C St NW, MS-7328 MIB, Washington, DC 20240. You also may seek dispute resolution services from our FOIA Public Liaison, Clarice Julka.

Sincerely,

Clarice Julka
Office of the Secretary
FOIA Officer